



RESALE STORES VOLUNTEER GUIDELINES

Thank you for choosing to volunteer with Charlotte County Habitat for Humanity.

You don't need a hammer to volunteer at Habitat.

Charlotte County Habitat for Humanity ReSale Stores provide necessary revenue for our homeownership program. Our stores offer new and gently used merchandise at affordable prices. Together, we're creating homes, community, and hope here in Charlotte County.

RESALE STORE SCHEDULING

Volunteer opportunities in our ReSale Stores are scheduled Monday thru Saturday, 9:00am - 5:00pm. You can sign up for a four-hour shift or stay for the entire day. It is important to arrive at the ReSale Store on time to check in with a Habitat Staff Member and sign in on the Volunteer Time Log.

Volunteers are required to complete a CURRENT (no more than 12 months old) Volunteer Application & Release and Waiver of Liability beforehand. Volunteers aged 14-17 must have a parent/guardian sign the Volunteer Release and Waiver of Liability and submit the original to Habitat. We are unable to accept volunteers under the age of 14 in our ReSale Stores.

RESALE STORE TASKS

ReSale Store tasks may include time in the air-conditioned sales area and the non-air-conditioned warehouse and receiving area. Clean and organize items in the showroom, sweep and vacuum floors, clean bathrooms (toilets, sinks, mirrors and floors), move and rearrange furniture in the showroom, warehouse and receiving areas, help unload a Habitat truck or arriving donor vehicle, assist Habitat ReSale Store Employee. Warehouse and receiving area volunteers must have the ability to lift 50 pounds.

WHAT TO WEAR

- **OLD CLOTHING.** Clothing may get dirty, stained, or torn while in one of our ReSale Stores. We encourage volunteers to wear clothes that are suitable for this environment. No revealing or inappropriate tops, shorts, or pants, and no clothing with inappropriate slogans
- **FOOTWEAR.** Sturdy close-toed shoes or sneakers. No sandals, crocs, or flip-flops
- **PROTECTION.** Work gloves, hat, sunscreen, and bug spray
- **SAFETY.** Habitat will provide safety glasses and ear protection if needed

WHAT TO BRING

- **BEVERAGES.** Stay hydrated! Bring plenty of water in your personal cooler
- **FOOD.** Bring your own snacks and lunch, there is a refrigerator available in the breakroom
- **PROVIDED.** Habitat will provide the necessary materials and tools

YOUR SAFETY IS OUR GREATEST CONCERN

Do not attempt anything that makes you feel uncomfortable. You must notify the Habitat ReSale Store Employee if you are injured in any way and complete an incident/accident report, even if you do not intend to seek treatment. No drugs or alcohol on Habitat ReSale Store property, smoking allowed in designated areas only. Sexual or racial harassment and inappropriate language of any kind will not be tolerated.

CUSTOMER INTERACTION & STORE RULES

- Do not quote prices to customers
- Do not accept tips from customers
- Do not assist customers with loading furniture into their vehicles
- Do not answer customer questions; direct them to a Habitat ReSale Store Employee
- Do not take customers into the warehouse receiving area
- Do not talk or text on your phone while working in the sales area or the warehouse receiving area
- Do not hold or hide items
- Shopping is only permitted during your break or after your volunteer time for the day has been completed, and you can only purchase items that are priced and displayed on the sales floor

VOLUNTEERS ARE THE HEART OF HABITAT

- **VOLUNTEER APPLICATION & RELEASE AND WAIVER OF LIABILITY**
 - <https://charlottecountyhfh.charityproud.org/WebForm/Index/3506?formCode=68fa4a37-1164-4f35-9eac-03afecda166a>
 - Volunteers aged 14-17 must have a parent/guardian sign the Volunteer Release and Waiver of Liability and submit the original to Habitat. <https://charlottecountyhfh.org/wp-content/uploads/2025/09/Volunteer-Release-and-Waiver-of-Liability.pdf>
- **VOLUNTEER COORDINATOR**
 - **NAME.** Jill Symmonds **PHONE.** 941-639-3162 **EMAIL.** volunteers@charlottecountyhfh.org
- **CANCELLATION**
 - If you can't make your scheduled volunteer time, please call us as soon as possible

RESALE STORE